# Cookies policy

#### 1. Introduction

- 1.1 Our website uses cookies.
- 1.2 Insofar as those cookies are not strictly necessary for the provision of our website and services, we will ask you to consent to our use of cookies when you first visit our website.

#### 2. About cookies

- 2.1 A cookie is a file containing an identifier (a string of letters and numbers) that is sent by a web server to a web browser and is stored by the browser. The identifier is then sent back to the server each time the browser requests a page from the server.
- 2.2 Cookies may be either "persistent" cookies or "session" cookies: a persistent cookie will be stored by a web browser and will remain valid until its set expiry date, unless deleted by the user before the expiry date; a session cookie, on the other hand, will expire at the end of the user session, when the web browser is closed.
- 2.3 Cookies do not typically contain any information that personally identifies a user, but personal information that we store about you may be linked to the information stored in and obtained from cookies.

## 3. Cookies that we use

- 3.1 We use cookies for the following purposes:
  - (a) authentication we use cookies to identify you when you visit our website and as you navigate our website;
  - (b) status we use cookies to help us to determine if you are logged into our website;
  - (c) personalisation we use cookies to store information about your preferences and to personalise our website for you;
  - (d) security we use cookies as an element of the security measures used to protect user accounts, including preventing fraudulent use of login credentials, and to protect our website and services generally;

- (e) advertising we use cookies to help us to display advertisements that will be relevant to you;
- (f) analysis we use cookies to help us to analyse the use and performance of our website and services; and
- (g) cookie consent we use cookies [to store your preferences in relation to the use of cookies more generally.

#### 4. Cookies used by our service providers

- 4.1 Our service providers use cookies and those cookies may be stored on your computer when you visit our website.
- 4.2 We use Google Analytics to analyse the use of our website. Google Analytics gathers information about website use by means of cookies. The information gathered relating to our website is used to create reports about the use of our website. Google's privacy policy is available at: <a href="https://www.google.com/policies/privacy/">https://www.google.com/policies/privacy/</a>.
- 4.3 We publish Google AdSense interest-based advertisements on our website. These are tailored by Google to reflect your interests. To determine your interests, Google will track your behaviour on our website and on other websites across the web using cookies. To determine your interests, Google will track your behaviour on our website and on other websites across the web using cookies. This behaviour tracking allows Google to tailor the advertisements that you see on other websites to reflect your interests. You can view, delete or add interest categories associated with your browser by visiting: <a href="https://adssettings.google.com">https://adssettings.google.com</a>. You can also opt out of the AdSense partner network cookie using those settings or using the Network Advertising Initiative's multi-cookie opt-out mechanism at: <a href="http://optout.networkadvertising.org">https://optout.networkadvertising.org</a>. However, these opt-out mechanisms themselves use cookies, and if you clear the cookies from your browser your opt-out will not be maintained. To ensure that an optout is maintained in respect of a particular browser, you may wish to consider using the Google browser plug-ins available at: <a href="https://support.google.com/ads/answer/7395996">https://support.google.com/ads/answer/7395996</a>.

## 5. Managing cookies

- 5.1 Most browsers allow you to refuse to accept cookies and to delete cookies. The methods for doing so vary from browser to browser, and from version to version. You can however obtain up-to-date information about blocking and deleting cookies via these links:
  - (a) https://support.google.com/chrome/answer/95647?hl=en (Chrome);

- (b) https://support.mozilla.org/en-US/kb/enable-and-disable-cookies-websitepreferences (Firefox);
- (c) http://www.opera.com/help/tutorials/security/cookies/ (Opera);
- (d) https://support.microsoft.com/en-gb/help/17442/windows-internet-explorerdelete-man age-cookies (Internet Explorer);
- (e) https://support.apple.com/kb/PH21411 (Safari); and
- (f) https://privacy.microsoft.com/en-us/windows-10-microsoft-edge-and-privacy (Edge).
- 5.2 Blocking all cookies will have a negative impact upon the usability of many websites.
- 5.3 If you block cookies, you will not be able to use all the features on our website.

## 6. Cookie preferences

6.1 You can manage your preferences relating to the use of cookies on our website by visiting our home URL.

#### 7. Our details

- 7.1 This website is owned and operated by The Literacy Hubs.
- 7.2 We are registered in England and Wales under registration number [number], and our registered office is at 2 Omega St, Southsea, Portsmouth, Southsea PO5 4LP.
- 7.3 Our principal place of business is at 2 Omega St, Southsea, Portsmouth, Southsea PO5 4LP.
- 7.4 You can contact us:
  - (a) by post, to the postal address given above;
  - (b) using our website contact form;